

## Job Announcement Assistant Civil Engineer



### About Us

**Established in Chico**, California in 1983, NorthStar is a team of professionals who exist to consistently provide the best designs, plans and solutions for our clients. We have experts in the fields of engineering, architecture, surveying, and environmental planning.

**Our core purpose** is to develop People and to enhance our communities.

**Our passion**—moving projects from concept to completion, tackling every obstacle with determination and creativity until a solution is found, and having fun doing it, is why we come to work every day.

**We exist** to solve problems, learn, guide, teach, and to ultimately be the best team of design and infrastructure experts.

**NorthStar benefits** include a generous salary, health insurance package, profit sharing, and safe harbor 401k. Additional details can be found on our website [www.northstareng.com](http://www.northstareng.com).

### To Apply

Submit a cover letter and resume in person or by email to:

NorthStar  
111 Mission Ranch Blvd, Ste. 100  
Chico, CA, 95926  
Email: [careers@northstareng.com](mailto:careers@northstareng.com)

Disclaimer: This job description is only a summary of the typical functions of the job and is not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

*Equal Opportunity Employer*

NorthStar is looking for an **Assistant Civil Engineer** to join our team. The ideal candidate is someone that wants to live in the North State and is attracted to a values-driven organization that places the collective priorities and needs of the team ahead of the individual. Therefore, cooperative behavior is a must, as is commitment, reliability, and initiative. We are looking for candidates who value community engagement, superior client service, and a lifetime of learning, with the opportunity for advancement in a challenging and professional work environment.

### Position Responsibilities

Candidate must have civil design experience with a variety of commercial and municipal projects and varying levels of plan development, design, and project management responsibilities. Detailed responsibilities include:

- Assist through all phases of civil design projects, including, but not limited to, grading, storm drain design, site layout, correspondence with agencies, plan checkers, contractors, and clients.
- Work with in-house team (architect, structural designer, environmental permitting, and planner) in preparation of plan documents.
- Interpret and apply appropriate codes and regulations.
- Research proposed construction techniques, materials, products, and details.
- Assist in prepare engineering reports and construction (working) drawings, details and documents.
- In coordination with in-house experts, prepare erosion control plans and documents.

### Minimum Job Requirements

- A minimum of 3 years' experience as a Junior Engineer in the preparation of civil design plans, details, and specifications for commercial, multifamily and/or municipal facilities, including street improvements, utilities, and site grading.
- Bachelor Degree in Civil Engineering and EIT/FE
- Knowledge and experience with **AutoCAD- Civil 3D**.
- Proficient in Microsoft Office Suites including Outlook, Excel and Word.
- Good organizational skills, communication skills, and strong attention to detail.
- Possession of a valid California Driver's License and clean DMV report.