

## Job Announcement

### Associate Surveyor



#### About Us

**Established in Chico**, California in 1983, NorthStar is a team of professionals who exist to consistently provide the best designs, plans and solutions for our clients. We have experts in the fields of engineering, architecture, surveying, and environmental planning.

**Our core purpose** is to develop People and to enhance our communities.

**Our passion**—moving projects from concept to completion, tackling every obstacle with determination and creativity until a solution is found, and having fun doing it, is why we come to work every day.

**We exist** to solve problems, learn, guide, teach, and to ultimately be the best team of design and infrastructure experts.

**NorthStar benefits** include a generous salary, health insurance package, profit sharing, and safe harbor 401k. Additional details can be found on our website [www.northstareng.com](http://www.northstareng.com).

#### To Apply

Submit a cover letter and resume in person or by email to:

NorthStar

Attn: Human Resources

111 Mission Ranch Blvd, Ste. 100

Chico, CA, 95926

Email: [careers@northstareng.com](mailto:careers@northstareng.com)

Disclaimer: This job description is only a summary of the typical functions of the job and is not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

*Equal Opportunity Employer*

NorthStar is looking for an **Associate Surveyor** to join our team. The ideal candidate is someone that wants to live in the North State and is attracted to a values-driven organization that places the collective priorities and needs of the team ahead of the individual. Therefore, cooperative behavior is a must, as is commitment, reliability, and initiative. We are looking for candidates who value community engagement, superior client service, and a lifetime of learning, with the opportunity for advancement in a challenging and professional work environment.

#### Position Responsibilities

The ideal candidate will have a minimum of 6 years' experience in Land Surveying for a variety of residential, commercial, and municipal projects. Detailed responsibilities include:

- Serve as a survey Project Manager
- Works with professional survey staff and project teams to assess and meet surveying needs, requirements and deadlines.
- Perform advanced, professional land surveying work.
- Prepare calculations, plans, maps, details and specifications.
- Interpret plans, maps, and legal descriptions
- Responsible charge of work performed including stamp and sign prepared documents.
- Responsible for budget control and client satisfaction.
- Perform marketing, prepare estimates and contracts.
- Perform job-site visits, meet with clients, contractors, agencies, and others.
- Supervise, train, and mentor surveying staff.
- Act in the absence of the Senior Surveyor.

#### Minimum Job Requirements

- Licensed Land Surveyor in the State of California with Six years of experience in surveying, with at least two years as an ASSISTANT SURVEYOR or equal.
- Bachelor's Degree from an accredited college or university with related major course work may be substituted for four years of experience.
- Proficiency with AutoCAD Civil 3D, conventional and GNSS surveying instruments and data collection.
- Proficient in Microsoft Office Suites including Outlook, Excel, Word, and Power Point.
- Demonstrated experience in project management, leading a team, delegating tasks and managing budgets.
- A clean driving record and valid driver's license.